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# User Manual for Traders and Customs Agents

# **PSQCA** – Release Order

September 2022

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# **Abstract**

Welcome to the Pakistan Single Window Module for PSQCA Release Order User Manual!

This Pakistan Single Window (PSW) user manual for traders and customs agents, is your step-by-step guide on how to obtain Release Order from Pakistan Standards and Quality Control Authority through the PSW portal. This user manual provides a background of the PSW system while describing its key features. It also outlines some responsibilities and obligations of the PSW users while using the PSW portal.



## 1. Introduction

Pakistan Single Window (PSW) is an electronic portal that allows parties involved in cross border trade and transport to lodge standardized information and documents using a single-entry point to fulfill all import, export, and transit related regulatory requirements. The information is transmitted electronically and individual data elements for clearance and regulatory approvals need only to be submitted once. Use of the PSW portal is allowed to authorized users who have completed the subscription process. Once subscribed and registered with PSW, you can access the PSW to perform cross border trade and transit related activities including online payment of taxes and Other Government Agencies (OGA) fees.

Currently, most OGAs dealing in cross border trade are performing their related functions manually. Even the OGAs using electronic means lack integration with the customs clearance system. All the internal users correspond through emails, phone calls, and messages which causes a delay in the operational processes and approvals.

The PSW aims to simplify your cross-border trade and transport experience. This new platform will facilitate the trader/customs agent with online applications for Release Order by the PSQCA. The application for the same shall be received and processed through the PSW portal. Similarly, sharing of messages and documents required for processing regulatory approval requests shall be enabled by the PSW.

With the PSW system going live, there will be no PSQCA office visits and manual submission of applications for the issuance of regulatory approvals. The processing of the application will be done online, where you can have clear visibility of the action being performed on the same. For example, if, during the processing of the application for the Single Declaration-Imports, the PSQCA officer requests any document required for a consignment, then a notification will be generated automatically by the PSW system which will appear in the trader dashboard.

With the help of this platform, the communication between you and the PSQCA officer will be visible robust, and transparent. For more to know about PSW please visit our website <u>www.psw.gov.pk</u>



## 2. Background

As a signatory to the WTO's Trade Facilitation Agreement (2015), Pakistan has notified the establishment of a 'National Single Window' (NSW) as a 'Category C' commitment with effect from 22nd February 2017. To implement NSW the Government of Pakistan has promulgated the Pakistan Single Window Act, 2021 while declaring Pakistan Customs as the Lead Agency. Pakistan Customs has established a dedicated PSW Company (PSWC), as a not-for-profit Company under the Companies Act, 2017, to implement the PSW program. The PSWC has been designated as the Operating Entity under the PSW Act for developing and maintaining the PSW portal in collaboration with 77 different public sector entities involved in the regulation of cross border trade in Pakistan. The PSWC will digitize the processes of public sector entities, related to the regulation of international trade. This will not only reduce the time and costs but also increase compliance and immensely benefit economic operators like importers, exporters, freight forwarders, clearing agents, shipping companies, transporters, etc. The implementation of the PSW program will also enhance government controls and transparency. By creating a national electronic trade and logistics platform the PSW will help Pakistan integrate better into the regional and global single window systems. It will facilitate integration into global value chains and enable Pakistan to become a hub for regional and international transit and trade.



# 3. Salient Features of PSQCA LPCO Module

- a) A complete solution for online filling and processing of applications.
- b) It caters to all the needs of PSQCA related to the processing of Release Order.
- c) A complete and comprehensive log of the activities on the trader's online request for a Release Order will be visible to the trader/custom agent in the system.
- d) Communication between the officer and trader/custom agent will be done through the PSW system.
- e) Facilitates compliance with trade regulations through the system relying on HS code/Product Code based description.
- f) Allows efficient clearance of consignments from the port through automation of the processing of LPCO.
- g) Digital transactions through online payments of LPCO fees thus saving time and costs and promotion of digital transactions.
- h) Clarity and precision in determining LPCO requirements on items being imported through the ITMS based product codes.

#### 3.1. Pre-requisites for availing PSQCA PSW LPCO Services

- i. The trader/custom agent must register in PSW.
- ii. The trader/custom agent must have a valid bank account and bank profile registered with the Authorized Dealer.

#### 3.2. System Requirements

- i. To use PSW Portal on Windows<sup>®</sup>, the subscriber will require:
  - a. Google Chrome Browser.
  - b. Windows 7, Windows 8, Windows 8.1, Windows 10 or later
  - c. An Intel Pentium 4 processor or later that's SSE3 capable
- ii. To use PSW Portal on Mac<sup>®</sup>, the subscriber will need:
  - a. Google Chrome Browser
  - b. OS X El Capitan 10.11 or later.



# 4. Step by Step Process

### 4.1. User Login

i. Please visit "www.psw.gov.pk" and click on the 'Login' option.



Figure 1

ii. After clicking on the login button, you will be redirected to the login interface. Here, you will be required to enter your login credentials.

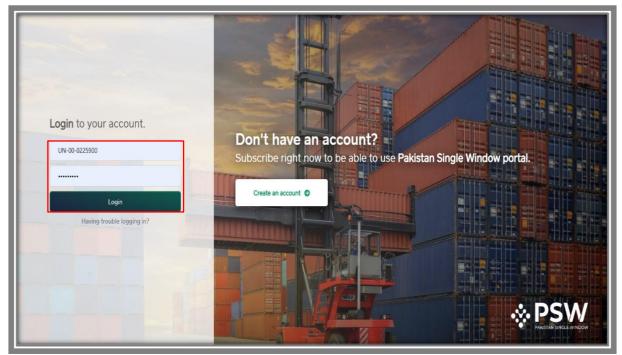


Figure 2



### 4.2. User Dashboard

#### 4.2.1. <u>User Dashboard – Trader</u>

i. Once the login credentials are validated, you will be redirected to the Dashboard.Here, you will click on the "Single Declaration option."

<b>⊗PSW</b>	Search anything				
Home	E Ø 500  ▼  L IS	E TOWERS REIT MANAGEMENT COMP	ANY LIMITED TR		
	Dashboard Home /				
	Registration	Single Declaration	Child User Management	E LPCO	Profile Management
	VPS	PSW Messages	WeBoc Messages	EIF/EFE Management	Recoveries
	Appeals	Feedback and Complaints	Authorize Customs Agent	Goods Declaration	Financial Instrument
	Assessment/ Audit	Document(s) Requested	Adjudication	Duty Drawback	Licenses & Quotas
	User Support System	Financial Securities	Carrier Declaration	Refund Management	MIS MIS

Figure 3

- 4.2.2. User Dashboard Custom Agent
- i. Once the login credentials are validated, you will be redirected to the Dashboard. Here, you will click on the "Single Declaration option."

<b>⊗PSW</b>	Search anything	◎ 169
Home	Dashboard Home /	
Goods Declaration Single Declaration UPS	Registration Single Declaration Child User Management	EPCO Profile Management
	UPS PSW Messages WeBOC Messages	Appeals Feedback and Complaints
	Goods Declaration	Document(s) Requested
	Duty Drawback	Carrier Declaration
	Track Declarations	

Figure 4



# 5. Single Declaration - Imports

## 5.1. Filling of New Single Declaration

#### Trader View

i. Upon hovering 'Single Declaration Import', click on 'Create Declaration'.

Search a	inything	_				🕲 17660 🖉	FERTILITY & GENE	TIC SERVICES (PVT.) LIMITED 🝷	tr •
Single Declara Home / Single De									
		Singl	e Declarations Goo	ds Declarations					
Import	Create Declaration 🕂	Export	Single Declarations (Saved)					Search Q	
		S.No.	Reference Number	Declaration Type	Trader Name		State	Action	
Export	0	1	0000190-22072022	Export Commercial Transaction	FERTILITY & GENETIC SERVICES (PVT.) LIMITED		Draft	C   🖶   🛢	•
★ Saved 242	√ Submitted	2	0000169-20072022	Export Commercial Transaction	FERTILITY & GENETIC SERVICES (PVT.) LIMITED		Draft	☑'   🕀   🛢	l
242	730	3	0000166-20072022	Export Commercial Transaction	FERTILITY & GENETIC SERVICES (PVT.) LIMITED		Draft	2'   🖶   盲	
Transit		4	0000072-13072022	Export Commercial Transaction			Draft	0'   🖶   盲	
★ Saved 0	√ Submitted 0	5	0000071-13072022	Export Commercial Transaction			Draft	C   🖶   🛢	
		6	0000052-07072022	Export Commercial Transaction	FERTILITY & GENETIC SERVICES (PVT.) LIMITED		Draft	☞   🖶   🛢	
		7	0000029-05072022	Export Commercial			Draft	B, 1 <del>0</del> 1 📒	•
		8.4	1 2 3 4	► ► 15 ▼ items pe	er page			1 - 15 of 139 items	6

Figure 5

gle Declarat							
Import	0	Singl	e Declarations Go	ods Declarations			
* Saved	√ Submitted	Export	Single Declarations (Saved,				Search Q
193	230	S.No.	Reference Number	(i) Choose the declaration type	×	State	Action
Export	0	1	0000190-22072022	Consignment Category		Draft	10   <del>0</del>   1
Saved	√ Submitted	2	0000169-20072022	Commercial	•	Draft	12° (8) (11)
242	750	3	0000166-20072022	Declaration Type Home Consumption	•	Draft	⊠  ⊕   ∎
Transit		4	0000072-13072022	Confirm Cance	el	Draft	10°   🕀   🛢
★ Saved 0	√ Submitted 0	5	0000071-13072022	Export Commercial Transaction		Draft	8'  ⊖   ≢
		6	0000052-07072022	Export Commercial FERTILITY & GENETIC SERVICES	(PVT.) LIMITED	Draft	⊠'  ⊕   ∎
		7	0000029+05072022	Export Commercial		Draft	₫  ⊖   •

ii. Select the consignment category and declaration type.

Figure 6



i. As you will confirm the declaration type, the consignment information Screen will appear. Provide the NTN number, BL Number, BL Date and select the VIR number.

ngle declaration. All fields are mandatory except the ones marked as <b>Optional</b> .			🗘 Back 🖥 Save	Save & Proceed O	
NTN / FTN / EPZ	BL Number		BL Date		
0656910	BL-73A11AA767		02-08-2022	•	
VIR Number					
КРРІ-0371-18072022 Ау Q				Get IGM Info	
Port of Shipment	Collectorate		Shed / Location		
Port of shipment from manifest	Please select collectorate	*	Shed / location from manifest		
Consignee Name	Consignee Address		Consignor Name		
Select consignee name	Select consignee address	*	Please enter consignor name		
Consignor Address	Consignment Mode				
Please enter consignor address	Air LCL				
Gross Weight (MT)		Net Weight (MT)			
0.0	\$	0.0		\$	
Dangerous Goods Hazard Class (Optional)		Flash point (Optional)			
Please select dangerous goods hazard class	•	Please enter flash point			
Marks					
Please enter marks					
	NTN / FTN / EP2         0655910         VIR Number         KPPI-0371-18072022         Port of Shipment         Port of Shipment         Port of Shipment         Select consignee name         VIR Number         Consignee Name         Select consignee name         Please enter consignor address         Please enter consignor address         Gross Weight (MT)         0.0         Dangerous Goods Hazard Class (Optional)         Please select dangerous goods hazard class         Marks	0656910       BL-73A11AA767         VIR Number       VIR Number         KPP-0371-18072022       P< Q	NTN / FTN / EPZ     BL Number       0656910     BL-73A11AA767       VIR Number     BL-73A11AA767       VIR Number     Rep-0371-18072022       Port of Shipment     Collectorate       Port of Shipment from manifest     Please select collectorate       Consignee Name     Consignee Address       Select consignee name     Select consignee address       Consignor Address     Select consigner address       Consignor Address     Consigneent Mode       Please enter consignor address     Air LCL       Gross Weight (MT)     00       0.0     \$       Dangerous Goods Hzzard Class (Optional)     Flash point (Optional)       Please select dangerous goods hazard class     •       Marks     *	NTN / FTN / EPZ BL Number   BL-73A11AA767 02-08-2022     VIR Number   KPP-0371-18072022     Port of Shipment   Port of Shipment   Port of Shipment   Consignee Name   Select consignee Name   Select consignee Name   Consignee Name   Select consignee Address   Consignee Name   Select consignee name   Select consignee address   Please enter consignor name   Consignee Address   Consignee Address   Consignee Address   Consignee Address   Please enter consignor name   Select consignee address   Please enter consignor name   Consignee Address   Consignee Address   Consignee Address   Please enter consignor name   Select consignee address   Please enter consignor name   Select consignee address   Art LCL   Dangerous Goods Hazard Class (Optional)   Please enter flash point   Please enter flash point	

Figure 7

- Step 1 of 6 G Back B Save Save & Proceed O NTN / FTN / EPZ BL Number BL Date BL-73A11AA767 VIR Number VIR Number S.No. Vessel/Vehicle Name ETA ETD VIR Selection Terminal Js Yuugiri D D 153 KPPI-0371-18072022 QICT 19/07/2022 23:3 20/07/2022 23:51 H 4 1 H 5 T items per page 1 - 1 of 1 ite ous Goods Hazard Class (Optional)
- ii. Click on the relevant VIR number.





- tep 1 of 6 Back Save Save & Proceed O on. All fields are ma mplete all the eps to file a single de ory except the ones m ed as **Optiona**l ancial Information NTN / FTN / EPZ BL Number BL Date BL-73A11AA767 02-08-2022 0656910 nodity Information ocuments VIR Number eview And Validate Ar Q KPPI-0371-18072022 ment Procedure Port of Shipment Shed / Location Collectorate \* Please select collectorate Shed / location from manifest Consignee Name Consignee Address Consignor Name . Ψ. Select consignee name Select consignee address Please enter consignor name Consignor Address Consignment Mode Air LCL Please enter consignor address Gross Weight (MT) Net Weight (MT) ÷ 0.0 \* 0.0 Dangerous Goods Hazard Class (Optional) Flash point (Optional) . Please select dangerous goods hazard class Please enter flash point Marks Please enter marks \_\_\_\_\_
- iii. Click on the 'Get IGM Info' button.



iv. The system will auto-fetch the highlighted data, verify the details and provide the other information, where required.

Search anything			-		💿 17660 🖁 - 🔹 FERTILITY	& GENETIC SERVICES (PVT.) LIMITED • TR •
Single Declaration Home / Single Declaration / Create Single Declaration /						
Step 1 of 6 Please complete all the steps to file a single declaration. All fields are man	datory except the ones marked as Optional.					Back Bave Save & Proceed O
Consignment Information	□ ≅ 8 fa					BL 💽 TR
Financial Information	NTN / FTN / EPZ	BL Number			BL Date	
Commodity information	0656910	BL-73A11AA767			02-08-2022	ä
Documents	VIR Number					
Review And Validate	KPPI-0371-18072022	1				Get IGM Info
Payment Procedure						
	Port of Shipment	Collectorate			Shed / Location	
	Karadri	Port Qasim (imports), karachi			Qasim International Container Terminal	
	Consignee Name	Consignee Address			Consignor Name	
	FERTILITY & GENETIC SERVICES (PVT.) LIMITED	<ul> <li>38-EAST, ZAHOOR PLAZA, JINNAH AVENUE BU</li> </ul>	UE AREA, Isla	amabad Islamabad Urban 💌	Maaz	
	Consignor Address	Consignment Mode				
	Maaz	Containerized				
	·					
	Gross Weight (MT)			Veight (MT)		:
	0.033	\$	0.033	13		•
	Dangerous Goods Hazard Class (Optional)		Flash p	point (Optional)		
	Please select dangerous goods hazard class		Pleas	ise enter flash point		
	Marks					
	Test 1245					
	L					
	Packages Information					
	S.No. No. of Package Package Type		_			
	1 10 BAG					*
	Container Information					
	SNo. Container No Container Type Seal No	Vehicle No Vehicle Status				

Figure 10



#### Custom Agent View

i. Following will be the view if Custom Agent is filing a Single declaration. Custom Agent will enter the NTN number of the relevant client.

Search an	rthing				• •	FERTILITY & GENETIC	SERVICES (PVT.	) LIMITED 👻 CA 🍷
Single Declarati Home / Single Dec								
No authorizer(s	) found							x
Import	0	Single Declarations Goods	(j) Choose the trader and declaration type	×				
* Saved	√⁄ Submitted 0	Import Single Declarations (Submitted)	NTN Enter trader NTN or select from assigned traders list	> Q			Search	٩
0	0	S.No. SD Number	Consignment Category			Status	Å	Action
Export	0		Select consignment category	·				
🗯 Saved	√ Submitted		Declaration Type					
0	0		Select declaration type	•				
Transit			Confirm Ca	ancel				
★ Saved 0	√ Submitted 0							

Figure 11



### 5.3. <u>Commodity Information – Trader/Custom Agent</u>

i. Click on the 'Add Commodity' button.

Search anything	_	_	_	_	_	_			O 17660 ₽• ▲ FERTILITY & GENETIC SERVICES (PVT.) LIMITED • 18
Single Declaration Home / Single Declaration / Create Single Declaration /									
Step 3 of 6 Please complete all the steps to file a single declaration. All fields are mand	story except i	he ones marked as <b>Op</b>	tional.						Black Proceed O
Consignment Information									
Financial Information	Ust of	Commodities							<ul> <li>Add commodity</li> </ul>
Commodity information	S.No.	HS Code	Product Code	Quantity	Unit Price	Total Value	Import Value (PKR)	Action	
Documents					No records availabl	e			1
Review And Validate	14 4	⊢ н 15 т	items per page						0 - 0 of 0 items
Payment Procedure									
	_								

Figure 12

#### 5.3.1. <u>Commodities searching – Trader/Custom Agent</u>

i. You will be able to search and identify the specific commodity HS code and Product code by clicking on the 'Search' tab in the Product Code field.

Search anything			③ 17660 ₽ ERTILITY & GENETIC SERVICES (PVT.) LIMITED ▼ TR
Single Declaration Home / Single Declaration / Create Single Declaration /			
Step 3 of 6 Please complete all the steps to file a single declaration. All fields are manda	tory except the ones marked as Optional.		© Back Proceed ©
Consignment Information	K Back to Commodities List 🖬 🗮 ն ն		
Financial Information	General information		·
Commodity information			
Documents	HS Code	Product Code 3000 Low-voltage switchgear and Control gear assemblies *	Product Description Low-voltage switchgear and Control gear assemblies
Review And Validate	9032.8990 Q	500 Low-rollage smilligear and comoligear assertiones	connectangle simol gear and control gear aspendings
Payment Rocadure	Tartf Devolption 07498 Declared Devolption IEC 6409, the fundant for low-visible safetypes and control gear assemblies, was under reducturing	from the last decade. The new series of ICC 61489 standards were published in January 2006. This standard to	as brought considensive clarity in technical interpretation.
	Valuation Rulings SN025-A	Q.	
	S_ Regulatory Departments     Pacistan Standard Quality and Control Authority		1
	Duty & Taxes Information		-
	SROs / Exemptions		•
	OGA's Required Information		
			Save

Figure 13



-				_		
E Search anything						O 17660 P . EFRITLITY & GENETIC SERVICES (PVT.) LIMITED - TR -
Single Declaration Home / Single Declaration / Create Single Declaration /						
Step 3 of 6 Please complete all the steps to the a single declaration. All fields are mande	story except the ones marked as Optional.					Back Proceed
Consignment Information	< Back to Commodifies List 🚦 🤶	fu .				
Financial Information	General Information					•
Commodity Information						
Documents	HS Code			Tariff Description		
Review And Validate	Please enter HS code 🔹 🍳					
Payment Procedure	Field is mandatory					
	Declared Description	Search HS Codes	HS Code	Uom Code	Item Description	
	Plesse enter declared description	HS Code	0101.2100	u	Pure-bred breeding animals	
			0101.2900	u	Other	
		Item Description	0101.3000	U	- Asses	
	Valuation Rulings Select from List		0101.9000	u	-OTHER	
		Uom Code	0102.2110	U	Bulls	
	Duty & Taxes Information		0102.2120	u	Cows	
		Reset	0102.2130	u	Oxen	
	SRDs / Exemptions		0102.2190	U U	Other	×
			01022910		···· buis	Sove
		Search Close	H 4 1 2	3 4	+ 10 * Items per page 1 - 10 of 7371 Items	

a. You can search the items by HS Code, Item Description, and Unit of Measurement Code.

Figure 14

b. You can also click on the 'Reset' button to reset the search.

Search anything							Ø 17660     P     ▲ FERTILITY & GENETIC SERVICES (PVT.) LIMITED -
ingle Declaration ome / Single Declaration / Create Single Declaration /							
tep 3 of 6 lease complete all the steps to file a single declaration. All fields							Back Proceed
enser competer en une sueps to me a singler decharadori. An melos onsignment information	<ul> <li>Back to Commodities List E III E</li> </ul>	) fa					
nancial information	General Information						
ocuments	HS Code			Tariff Description			
eview And Validate	Please enter HS code • Q						
ayment Procedure	Field is mandatory						
	Declared Description	Search HS Codes	HS Code	Uom Code	Item Description		
	Please enter declared description	HS Code	0101.2100		Pure-bred breeding animals	A	
			0101.2900	U.	Other		
		Item Description	0101.3000	u .	- Asses		
	Valuation Rulings Select from List	_	0101.9000	u	-OTHER	_	
		Uom Code	0102.2110	u	Buils	_	
	Duty & Taxes Information		0102.2120	u .	Cows	_	
	SROs / Exemptions	Reset	0102.2190	U U	Oxen		
	skus/ ciempilons		0102.2910		· · · Bulls		
			0100 0000		C	•	Sev
		Search Close	H + 1 2	3 4 >	H 10 Y items per page	1 - 10 of 7371 items	

Figure 15



ii. Select the relevant HS Code and Product Code.

E Search anything			③ 17660
Single Declaration Home / Single Declaration / Create Single Declaration /			
Step 3 of 6 Please complete all the steps to file a single declaration. All fields are manda	they arrest the over meriod or Balianal		Back Proceed D
Consignment information	C Back to Commodities List 🔲 🏦 🖺		
Financial Information	General information		^
Commodity Information			
Documents Review And Validate	HS Code • Q	Product Code 3000Low-ioitage switchgear and Control gear assemblies	Product Description     Low-vortage switchgear and Control pear assemblies
Payment Procedure	Tariff Description		
	Declared Description		
	IEC 60439, the standard for low-voltage switchgear and control gear assemblies, was under restructuring	y from the last decade. The new series of IEC 61439 standards were published in January 2009. Th	his standard has brought considerable clarity in technical interpretation.
	Valuation Rulings		
	Valuation Hallings SND25-A	Q.	
	S Regulatory Departments		
	1 Pakistan Standard Quality and Control Authority		0
	Duty & Taxes Information		·
	SROs / Exemptions		*
	OGA's Required information		*
			Save

Figure 16

iii. You can now view the concerned regulatory department under the Regulatory Departments.

E Search anything			② 17660 ₽. L FERTILITY & GENETIC SERVICES (PVT.) LIMITED - TR -
Single Declaration Home / Single Declaration / Create Single Declaration /			
Step 3 of 6 Please complete all the steps to file a single declaration. All fields are manda	tory except the ones marked as Optional.		Back Proceed O
Consignment Information	K Back to Commodities List 🖬 🕱 🚯 🏫		
Financial Information	General Information		
Commodity Information			
Documents Review And Validate	HS Code 9032,8990 • Q	Product Code 3000 Low-voltage switchgear and Control gear assemblies *	Product Description Low-voltage switchgear and Control gear assemblies
Payment Procedure	Tarill Decription		
	EC 62439, the standard for low-voltage switchger and control gear assemblies, was under restructuring for	tem the last decade. The new series of IEC 61439 standards were published in January 2009. This standard h	al brought considerable carity in technical integrated on.
	Valuation Rulings SN025-A	٩	
	Repaintory Departments     Palcater Standard Quality and Control Authority		
	Duty & Taxes information		
	SROs / Exemptions		•
	OGA's Required Information		•
			Save

Figure 17



iv. Under the section of 'Duty and Taxes Information', provide the details of the quantity, unit price and other information.

Search anything			0	17660 🔮 🛔 FERTILITY & GENETIC SERVICES (PVT.) LIMITED 🔹 TR
Single Declaration Home / Single Declaration / Create Single Declaration /				
Step 3 of 6 Please complete all the steps to file a single declaration. All fields are manda	story except the ones marked as Optional.			Back Proceed
Consignment Information	🕻 Back to Commodities List 🖪 🗄 🖪 💼			
Financial Information	General Information			
Conmodity information	Duty & Taxes Information			~
Documents				
Review And Validate	Unit Of Measure (Assessment Purpose)	Quantity (Assessment Purpose)	Unit Of Measure (Statistical Purpose) (Optional)	Quantity (Statistical Purpose)
Payment Procedure	U	5 ‡	Cage *	5
	Unit Of Measure (International Traded) (Optional)	Quantity (International Traded) (Optional)	Unit Value (USD)	Total Value
	Cage *	0 \$		14 :
	Import Value (PKR)	Unit Value (As per involve)	Rem Import Type Commercial *	Origin United Arab Emirates *
		•	Commode	
	SROs / Exemptions			· ·
	OGA's Required Information			· .
				Sine
				Sare
L				

Figure 18

v. You can attach the relevant SROs / Exemptions in the 'SRO Attachment' field.

Search anything			Θ1	17660 🏽 🗧 FERTILITY & GENETIC SERVICES (PVT.) LIMITED 👻 TR
Single Declaration Home / Single Declaration / Create Single Declaration /				
Step 3 of 6 Please complete all the steps to file a single declaration. All fields are manda	tory except the ones marked as Optional.			O Back Proceed O
Consignment information	K Back to Commodities List 🗉 🗉 🗈 🛍			
Financial Information	General Information			-
Commodity Information	Duty & Taxes Information			~ ·
Documents				
Review And Validate	Unit Of Measure (Assessment Purpose)	Quantity (Assessment Purpose)	Unit Of Measure (Statistical Purpose) (Optional)	Quantity (Statistical Purpose)
Payment Procedure	u	5 \$	Cage *	5
	Unit Of Measure (International Traded) (Optional)	Quantity (International Traded) (Optional)	Unit Value (USD)	Total Value
	Cage *	0	0.28	14 2
	Import Value (PKR) 320 ‡	Unit Value (As per involve)	Item Import Type Commercial *	Origin
	320 \$	•	Commercial	United Arab Emirates
	SROs / Exemptions			· ·
				्, SRO Attachment
	Order No	Serial	Duties	Action
		No recor	ds available	
	4			•
	L			
	OGA's Required Information			
				Save
				Save
k.				

Figure 19



- a. You can also view the SRO/Exemptions list by clicking the SRO attachment button.

Figure 20

vi. Under the OGA required information tab, click on the 'Get Documentary Requirement' button.

E Search anything		💿 17660 🥐 🔹 PERTILITY & GENETIC SERVICES (PVT.) LIMITED - TR
Single Declaration Home / Single Declaration / Create Single Declaration /		
Step 3 of 6 Please complete all the steps to file a single declaration. All fields are mand	aboy except the ones marked as <b>Optional</b>	Back Proceed O
Consignment Information	K Back to Commother List 🖬 🖹 🖻 📠	
Financial Information	General Information	^
Commodity Information	Duty & Taxes Information	•
Documents	SRCs / Exemptions	
Review And Validate Payment Procedure	OGA's Required information	•
rejineli riucedule		
	Sheft Life [Days] (Optional)	
		Get Documentary Requirement
	Required Documents	-
		Sine



E Search anything			17660 P. L FERTILITY & GENETIC SERVICES (PVT.) LIMITED - TR								
Single Declaration Home / Single Declaration / Create Single Declaration /											
Step 3 of 6 Please complete all the steps to file a single declaration. All fields are manda	itory except the ones marked as Optional.		Back Proceed								
Consignment Information											
Financial Information	General information		^								
Commodity Information	Duty & Taxes Information		*								
Documents	SROs / Exemptions		v								
Review And Validate Payment Procedure	OGA's Required Information		*								
and a second contract of the second contract	Required Documents		•								
	Document Name	Actions									
	+ Analysis / Test report from country of origin (Optional)	±	· .								
	+ Certificate of Conformance (CoC)	±									
	+ HALAL Certificate (Optional)	±									
	+ Health Certificate (Optional)	±									
	+ Invoice	±									
	+ Lab Test Report from country of Origin	۵.									
	+ Packing List	1									
	+ PSI Report	±									
	+ Undertaking on prescribed format on Rs.100/- stamp paper	1									
			Sive								

vii. Now you can view the list of required documents.



viii. You can upload documents one by one by clicking on the 'Upload' button. After uploading the documents, click on the 'save' button to proceed further.

Search anything			🕲 17660 🥊 🛓 FERTILITY & GENETIC SERVICES (PVT) LIMITED 🔹 📆
Single Declaration			
Home / Single Declaration / Create Single Declaration /			
Step 3 of 6 Please complete all the steps to file a single declaration. All fields are mande	story except the ones marked as Optional.		O Back Proceed O
Consignment Information	K Back to Commodities List 🖬 🕌 ն		
Financial Information	General Information		
Commodity Information	Duty & Taxes Information		•
Documents	SROs / Exemptions		•
Review And Validate Payment Procedure	OGA's Required Information		•
Payment Procedure	Required Documents		
	Document Name	Actions	
	+ Analysis / Test report from country of origin (Optional)	2	
	+ Certificate of Conformance (CoC)	۵.	
	+ HALAL Certificate (Optional)	±	
	+ Health Certificate (Optional)	±	
	+ Invoice	1	
	+ Lab Test Report from country of Origin	1	
	+ Packing List	±	
	+ PSI Report	±	
	+ Undertaking on prescribed format on Rs.100/- stamp paper	±	
			Save

Figure 23



ix. Once you upload all the required documents, the commodity will be added successfully to the list.

Single Declaration Home / Single Declaration / Create Single Declaration /	Single Declaration Hime Single Declaration / Ceste Single Declaration /								
Step 3 of 6 Please complete all the steps to file a single declaration. All fields are mi	ndatory excep	pt the ones marked a	: Optional.						O Back Proceed O
Consignment Information		i   6   11							
Financial Information	List	of Commodities							+ Add commodity
Commodity Information	S.No.	HS Code	Product Code	Quantity	Unit Price	Total Value	Import Value (PKR)	Action	
Documents	3	9032,8990	3000	5 u	USD 5	USD 25	5,721.00	2   2   ž   🔋	1
Review And Validate		(1 × ×	15 * items per pag	e					1 - 1 of 1 items
Payment Procedure	Parameters.								

Figure 24

x. Under the Action column, click on the envelope icon to view the item structure list.

Single Declaration Home (Single Declaration / Ceste Single Declaration /									
Step 3 of 6 Please complete all the steps to file a single declaration. All fields are manda			otional.						O Back Proceed O
Financial Information	Est of	Commodifies							+ Add commodity
Commodity information	S.No.	HS Code	Product Code	Quantity	Unit Price	Total Value	Import Value (PKR)	Action	
Documents	3	9032,8990	3000	5 u	USD 5	USD 25	5,721.00	a (* 1 ± 1 =	1
Review And Validate		1 × × 15	<ul> <li>items per page</li> </ul>						1 - 1 of 1 items
Payment Procedure									

Figure 25



Single Declaration Home / Single Declaration / Create Single Declaration /		
Step 3 of 6 Please complete all the steps to file a single declaration. All fields are man	sisting except the ones marked as Optimal.	O Back Proceed O
Consignment Information		
Financial Information	Et d'Connoties	+ Add commodity
Commodity Information	SNa HS Code Product Co Attach Term Structure ×	
Documents	1 9022890 3000	1
Review And Validate	x         1         x         15         terms         (Lick, Fjes)         A	1 - 1 of 1 items
Payment Procedure	Ver •	
	whether the goods are made in indicated index or ogen?     Image: Constraints of the goods are neal?     Image: Constraints of the goods are neal? <td></td>	

xi. Check on the items and click on the 'Submit' button.

Figure 26

## 5.4. Review and Validate - Trader/Custom Agent

<text>

Figure 27



ii. Click on the 'Validate and Procced' button.

Search anything	-			_	-		_	_			<b>0</b> 1760 <b>2</b>	FERTILITY & GENETIC SERV		
-											91/660 8 .	FERTILITY & GENETIC SERV	ICES (PVI.) LIMITED *	TR *
Single Declaration Home / Single Declaration / Create Single Declaration /														
Step 5 of 6 Please complete all the steps to file a single declaration. All fields are mande	atory except the o	nes marked as Optional.										08	ack Validate & Proceed	0
Consignment Information	8 8 8	ĥ											Check Duties &	Texes
Financial Information	Collectorate:			BL Number:										112
Commodity Information	Port Qasim (in	nports), karachi		BL-73A11AA767										11
Documents	Province (War	ehouse)			City	(Warehouse)				Street and number	er/P.O. Box (Warehou	se)		
Review And Validate	Sindh				K	erachi				Block 2 PECHS				
Payment Procedure	Postcode (War	rehouse)			Eve	ected Date of Arrival (C	Intional							
	Karachi	(010496)				1-08-2022	poundy			8				112
														112
	Packages Inf	formation												. 17
	S.No	No. of Package				Package Type								111
	1	10				BAG								A V
	Containers I	nformation												
	S.No	Container No				Seal No								
	1	APLU7126260				1244								^ *
	Commodity	Information												1
														- 17
	S.No	HS Code	Quantity		Unit Price		Total Value		Import Value (PKR)					. 11
	1	9032.8990	5 u		USD 5		USD 25		5,721.00					÷
	Financial Ins	trument Information												
	S.No	Financial Instrument No	Mode Of Payment	Consignee N	lame	Consignor Nam	e	Total Value	Remaining Value	Consumed Value	Currency	Action		
	1		Open Account					0.00	0.00	25.00				A V
					_		_							
					_		_							

Figure 28

iii. Click on the 'OK' button to proceed further.

Search anything				O 17660 P. L PERTILITY & GENETIC SERVICES (PVT.) LIMITED - T
ingle Declaration fome / Single Declaration / Create Single Declaration				
itep 6 of 6	on. All fields are mandatory except the ones marked as <b>Optional</b> .			Back Save and Submit C
Consignment Information				
Inancial Information	Payment Advice			
Commodity Information	NTN	Trader Name		Trader Address
Documents	0656910	FERTILITY & GENETIC SERVICES	S (PVT.) LIMITED	38-EAST, ZAHOOR PLAZA, JINNAH AVENUE BLUE AREA, Islamabad Islamabad Urban
leview And Validate	FBR		OGA	
ayment Procedure				
	Fee Name	Amount (P/R)	Fee Name	Amount (PKG)
	Customs Duty	9KR 343.00	PSQCA Release Order	PKR 16,000.00
	Sales Tax			
	Additional Sales Tax			
	Income Tax			
	Additional Custom Duty	Validated!		
	Sindh CESS	Your SD is validated successfully		
	Stamp Duty		×	
	Total	PKR 5,262.00	Total	PKR 16,000.00
	Grand Total			PKR 21,262.00

Figure 29



## 5.5. Payment Procedure – Trader/Custom Agent

i. Payment advice will be appeared, showing the details of all the PSQCA fees, duties, and taxes.

Search anything				🔕 17660 📲 🔹 FERTILITY & GENETIC SERVICES (PVT.) LIMITED 🔹 TR
Single Declaration Home / Single Declaration / Create Single Declaration /				
Step 6 of 6 Please complete all the steps to file a single declaration. All fields a	are mandatory except the ones marked as Optional.			Back Save and Submit O
Consignment Information	8 8 6 m			
Financial Information	Payment Advice			
Commodity Information	NTN	Trader Name		Trader Address
Documents	0656910	FERTILITY & GENETI	C SERVICES (PVT.) LIMITED	38-EAST, ZAHOOR PLAZA, JINNAH AVENUE BLUE AREA, Islamabad Islamabad Urban
Review And Validate	700		OGA	
Psyment Procedure	FBR			
	Fee Name	Amount (PKR)	Fee Name	Amount (PKR)
	Customs Duty	PKR 343.00	PSQCA Release Order	PKR 16,000.00
	Sales Tax	PKR 2,023.00		
	Additional Sales Tax	PKR 357.00		
	Income Tax	PKR 1,285.00		
	Additional Custom Duty	PKR 114.00		
	Sindh CESS	PKR 140.00		
	Stamp Duty	PKR 1,000.00		
			v	
	Total	PKR 5,262.00	Total	PKR 16,000.00
	Grand Total			PKR 21,262.00

Figure 30

ii. You can now select the mode of payment. Use the PSID to pay the charges by using alternate delivery channel i.e., Online banking mobile banking, etc.

<b>⊗PSW</b>	Search anything				😧 17659  🕹 🔹 FERTILITY & GENETIC SERVICES (PVT.) LIMITED - TR
Home LPCO	Single Declaration Home / UPS / Payment Advice /				
Seed Enlistments	General Information				Mode of Payment
Import Permits Export Certificates	Payment Type Single Declaration	Creation Date & Time 05-08-2022 12:51 PM	Document Number	VIR# KPPI-0371-18072022	Alternate Delivery Channels (ADC) PD Account
Release Orders	Trader NTN # 0656910	BL/AWB # BL-73411AA767	Business Name FERTILITY & GENETIC SERVICES (PVT.) LIMITED	Agent Name -	PSD Total Pystic Amount 10007420220805125109487 PKR 21,262
	Payment Breakup + Goods Declaration		Amount (PKR) PKR 5,262		Amart in Words Twenty-One Thousand Two Hundred Sixty-Two Rupees Only
	+ Goods Declaration + PSQCA Release Order		PKR 16,000		Cancel
					×

Figure 31



<b>⊗PSW</b>	E Search anything				🕲 17659 🥜 💵 FERTILITY & GENETIC SERVICES (PVT) LIMITED 🔹 TR
Home LPCO	Single Declaration Home / UPS / Payment Advice /				
Seed Enlistments Import Permits	General Information				Mode of Payment Attensite Derivery Charnels (ADQ PD Account
Export Certificates	Payment Type Single Declaration	Creation Date & Time 05-08-2022 12:51 PM	Document Number -	VIR # KPPI-0371-18072022	Attemate beivery Unames (AUL) PU Account
Release Orders	Trader NTN # 0656910	BL/AWB ≠ BL-73A11AA767	Business Name FERTILITY & GENETIC SERVICES (PVT.) LIMITED	Agent Name -	PKR 21,262
	Payment Breakup		Amount (PKR)		Amount In Words Twenty-One Thousand Two Hundred Sixty-Two Rupees Only
	+ Goods Declaration - PSQCA Release Order		PKR 5,262 PKR 16,000		Austicate Balance In PD Account
	Duty Name		Amount		PKR 179,596
	PSQCA Release Order Fee		PKR 16,000	A V	Cancel Confirm Payment

iii. You can also pay the fees by using the PD account.



iv. After selecting the mode of payment, click on the 'confirm' button to proceed further.

♦PSW	E Search anything				<b>Q</b> 17689	2 EFERTILITY & GENETIC SERVICES (PVT.) LIMITED - TR -
Home LPCO	Single Declaration Home / UPS / Payment Advice /					
Seed Enlistments	General Information				Mode of Payment	
Import Permits Export Certificates	Payment Type Single Declaration	Creation Date & Time 05-08-2022 12:51 PM	Document Number	VIR # KPPI-0371-18072022	Alternate Delivery Channels (ADC) PD Account	
Release Orders	Trader NTN # 0656910	BL/AWB # BL-73A11AA767	Business Name FERTILITY & GENETIC SERVICES (PVT.) LIMITED	Agent Name -	Total Payable Amount PKR 21,262	
	Payment Breakup		Amount (PKR)		Amount in Words Twenty-One Thousand Two Hundred Sixty-Two	Rupees Only
	+ Goods Declaration - PSQCA Release Order		PKR 5,262 PKR 16,000		Availbale Balance in PD Account	
	Duty Name		Amount		PKR 179,596	
	PSQCA Release Order Fee		PKR 16,000		Cancel	Confirm Payment
			Are you sure	pou wat to pay through PD Account ? Error Order		

Figure 33



<b>⊗PSW</b>	E Search anything				😔 17660 🏽 🕹 FERTURY & GENETIC SERVICES (PVT) LIMITED - 🔢
Home LPCO	Single Declaration Home / UPS / Payment Advice /				
Seed Enlistments	General Information				Mode of Payment
Import Permits	Payment Type	Creation Date & Time	Document Number	VIR #	Attemate Delivery Channels (ADC) PD Account
Export Certificates	Single Declaration	05-08-2022 12:51 PM		KPPI-0371-18072022	Total Payable Amount
Release Orders	Trader NTN # 0656910	BL/AWB # BL/73A11AA767	Business Name FERTILITY & GENETIC SERVICES (PVT.) LIMITED	Agent Name -	PKR 21,262
	Payment Breakup		Amount (FIGR)		Amount In Words Twenty-One Thousand Two Hundred Sixty-Two Rupees Only
	+ Goods Declaration		PKR 5,262		·
	<ul> <li>PSQCA Release Order</li> </ul>		PKR 16,000		Available Batance in PD Account PKR 179,596
	Duty Name		Amount		Carrol Cartern Payment
	PSQCA Release Order Fee		PKR 16,000	$\checkmark$	
				ayment Successful is successfully processed through the PD	

v. Your payment has been done successfully.

Figure 34

# 6. <u>Release Orders</u>

#### 6.1. View Release Order

Once the Single Declaration process has been completed, click on the LPCO Button to view the status of the Release Order Request.

Note: All the requests for Release Orders will be automatically generated upon submission of
Single Declaration-Imports.

⇔PSW Home	Search anything Dashboard Home /				
	Registration	Single Declaration	Child User Management	LPCO.	Profile Management
	⊗ ues	PSW Messages	WeBOC Messages	EIF/EFE Management	Recoveries
	4]]A Appeals	Peedback and Complaints	Authorize Customs Agent	Goods Declaration	Financial Instrument
	Raessment' Audit	Document(s) Requested	Adjudication	Duty Drawback	Licenses & Quotes
	User Support System	Financial Securities	Carrier Declaration	Refund Management	EB MLS
	Rayment Management				



<b>⊗PSW</b>	Search anything				500 S • LISE TOWERS REIT MANAGEMENT COMPANY LIMITED • TR
Home	Dashboard Home / LPCO /	_	_		
	Seed Enlistments	Import Fermits	Export Certificates	Release Orders	

i. Select the 'Release Order' button.



ii. Select the relevant Release Order from the list.

Release Order Home / LPCO / Release Orders /							
In Queue 205 Provisionally Appr	oved 3						
List of Release Orders						S	aarch
Agency	Request Document Number	SD Number	Trader Name / Agent Name	Certificate Number	Submited On	Status	Action
Pakistan Standard Quality and Control Authority	RO-2A57D3	SD-I-0000181-05082022	FERTILITY & GENETIC SERVICES (PVT.) LIMITED		22-08-2022	Submitted Call Document Sent to Agency	
Federal Seed Certification & Registration Department	RO-1F07E3		FERTILITY & GENETIC SERVICES (PVT.) LIMITED		22-08-2022	Payment Awaited	
Department of Plant Protection	RO-196840		FERTILITY & GENETIC SERVICES (PVT.) LIMITED		22-08-2022	Payment Awaited	
Department of Plant Protection	RO-EF298D	KPPI-HC-575-23-05-2022	FERTILITY & GENETIC SERVICES (PVT.) LIMITED		18-08-2022	Call Document Request Cancelled	
Department of Plant Protection	RO-AD358D	SD-I-0000096-28062022	FERTILITY & GENETIC SERVICES (PVT.) LIMITED	RO-KHI-0FBA59/2022	17-08-2022	Approved	Ð
Animal Quarantine Department	RO-9C9700	SD-I-0000191-11082022	FERTILITY & GENETIC SERVICES (PVT.) LIMITED	RO-KHI-540C8F/2022	12-08-2022	Approved	Ð
Federal Seed Certification & Registration Department	RO-EBB7E2	SD-I-0000076-14072022	FERTILITY & GENETIC SERVICES (PVT.) LIMITED	RO-KHI-18D5A0/2022	12-08-2022	Approved	Ð
Animal Quarantine Department	RO-A07331	SD-I-0000194-11082022	FERTILITY & GENETIC SERVICES (PVT.) LIMITED	RO-KHI-EF0AB7/2022	11-08-2022	Approved	Ð
× < 1 2 3 4 _	H 15 titems per p	age					1 - 15 of 205

Figure 37



iii. The request will be validated by the relevant department and request for Release Order will be assigned to the agency. You can also view the relevant Release Order by searching it from the search box.

<b>∜PSW</b>	E Search anything				0 17	544 🛛 🕶 💄 FER	TILITY & GENETIC SERVICE	S (PVT.) LIMITED • TR •
Home	Release Order Home / LPCO / Release Orders /							
Seed Enlistments Import Permits	In Queue Provisionally	Approved 3						
Export Certificates	List of Release Orders						RO-2A57	D3 Q
Release Orders Registration	Agency	Request Document Num	SD Number	Trader Name / Agent Na	Certificate Num	Submited On	Status	Action
	Pakistan Standard Quality and Control Authority	RO-2A57D3	SD-I-0000181- 05082022	FERTILITY & GENETIC SERVICES (PVT.) LIMITED		05-08-2022	Release Order Request Sent To Agency For Approval	*
								Ŧ
	R <b>≺ 1</b> ≻ R 1	5 • items per page						1 - 1 of 1 items

Figure 38

iv. Click on the Release Order, you can view the status of your request has now been changed to 'Release Order Request Sent to Agency for Approval'.

Home LPCO	View Release Order Home / LPCO / Release Orders / View /					
Seed Enlistments Import Permits	Request Document No RO-2A57D3	=	SD Number SD-1-0000181-05082022	Status Release Order Request Sent To Agency For J	Approval Payment PIR 16,000	> III Expend
Export Certificates Release Orders Registration	Consignment Information					
	Consignee Name FERTILITY & GENETIC SERVICES (PVT		Consignee Address 38-EAST, ZAHOOR PLAZA, JINNAH AVENUE BLUE AREA, Islamabad Islama Urban	Consignor Name bad Maaz	Consignor Address Maaz	
	Declared Point of Entry Bolgare		Declared means of conveyance SEA	BL No BL-73A11AA767	Bill of Lading Issue Date 02-08-2022	
	Vessel Name Js Yuugiri D D 153		Imported From Albania	Arrival Date 19-07-2022		
	Container Information		Search	٩		> 12 12
	Container Number APLU7126260	Seal Number 1244	Location			
	ж « 1 » н 5 *	New average	1-1of13			
	Consignment Information	ilens pe page	1-1011	an).		
	HS Code + Product Code	Name of Commodity	Declared Description	Quantity UOM	1 Attachments Stat	us
	9032,8990,3000	Low-voltage switchgear and Control ge assemblies	IEC 60439, the standard for low-woltage switchgear and control ge aer was under restructuring from the last decade. The new series of IBI standards were published in January 2009. This standard has broup considerable clarity in technical interpretation.	C 61439	sc/liens Per	áng

Figure 39



SW	Search anything						17644 🛎 • 🔮 FERTILITY & GENETIC SERVICES (PVT.) LIMITED •
	View Release Order Home / LPCO / Release Orders / View /						
ilistments ≥ermits	Request Document No RO-2A57D3	SD Number SD-I-0000181-0508	2022	Rele	s ase Order Request Sent To Agency For Approval	Payment PKR 16,000	> III Expand
Dertificates					Warehouse Information		
Orders	Consignment Information				Province (Warehouse)	City (Warehouse)	Street and number/P.O. Box (Warehouse)
	Consignee Name FERTILITY & GENETIC SERVICES (PVT.) LIMITED	Consignee Address 38-EAST, ZAHOOR PLAZA, JINNAH AVENUE BLUE AREA, Islamabad Islamabad Urban	Consignor Name Maaz		Sindh Postcode (Warehouse)	Karachi Dipected Date of Arrival	Block 2 PECHS
					Karachi	10-08-2022	
	Consignor Address Maaz	Declared Point of Entry Bolgare	Declared means of conveyance SEA				
	BL No BL-73A11AA767	Bill of Lading Issue Date 02-08-2022	Vessel Name Js Yuugiri D D 153				
	Imported From Albania	Amivai Date 19-07-2022					
	Container Information Search	a,					
	Container Number Seal Number	Location					
	APLU7126260 1244						
				1			
	× × 1 → × 5 × items per pag	e 1-1 of 1 items					

v. You can also review your request details along with the updated status.

Figure 40

### 6.2. Call Documents

i. If the PSQCA officer requests any additional document, a notification will appear in the notification bar. You will click on the notification button appearing at the top right side of the window.

<b>≬PSW</b>	Search anything			O 17644 2 FERTILITY & GENETIC SERVICES (F	VT.) LIMITED 🝷
lome PCO	Dashboard Home /			RO RO-245703 - Document Called	
eed Enlistments nport Permits	Registration	Single Declaration	Child User Management	t So Submitted Successfully	
iport Certificates elease Orders	♦ UPS	PSW Messages	WeBOC Messages	P. 955952 - Request Approved	
egistration	Appeals	Feedback and Complaints	Authorize Customs Agent	Source 1 Augusta 2007 - Bill Document Number     Comment Number     P P-VH-396F152022 - Import Permit Restored	
	Assessment/ Audit	Document(s) Requested	Adjudication	PAH 39975222 - Input Pent Rested     Patrice     PAH 39975222 - Input Pent Rested     Patrice     Patrice	
	6 User Support System	Financial Securities	Carrier Declaration	Refund Management	
	Payment Management				



#### Click on the Document Called notification. You will be redirected to the inbox.

<b>∜PSW</b>	Search anything			17644 👻 🛓 FERTILITY & GENETIC SERVICES (PVT.) LIMITED - TR •
Home LPCO	Inbox Home / PSW Messages / 8987 /			
Seed Enlistments	Inbox	Search	RO-2A57D3 - Document Called	
Import Permits Export Certificates	☆ Important	10 1 10 22-08-2022 - Mon ⊙ 17:11	From System Generated Date 22-08-2022 - Mon Time 17:11	
Release Orders Registration		\$D ★ \$D Submitted Successfully @ 22-08-2022 - Mon © 11:56	Palistan Standard Quality and Control Authority Officer has requested for following documents. Click below to upload Galled Documents.	
		P ★ IP-3669C2 - Request Approved ⊕ 22-08-2022 - Mon © 11-38	Release Order Number: RD-2ASTD3 Uplicad Documents	
		10077920220819103115342 - PSID - Amendment ⊕ 19-08-2022 - Fit ⊙ 22:31		
		SD ★ 10007420220819101206871 - Bill Document Number ⊕ 19-08-2022 - Fri ⊙ 22:12		
		P ★ IP-KHI-396F15/2022 - Import Remit Revoked ⊕ 19-08-2022 - Fir ⊙ 16:30		
		SD Submitted Successfully		
		SD ★ 10007420220819110628299 - Bill Document Number @ 19-08-2022 - Fil © 11:06		
		50 10037420220819105739869 - Bil Document Number (2) 19-08-2022 - Fil (2) 1057		
		tk         EC-FUAFA4 - Document Called           (h)         19-08-2022 - Fit (>)           19-08-2022 - Fit (>)         1043		
		t EC-FDAFA4 - Document Called		
		50 ★ 10007420220819103936667 - Bill Document Number	*	

Figure 42

## 6.2.1. Upload Call Documents

i. Click on 'Upload Documents' to attach the required documents.

<b>∜PSW</b>	Search anything			③ 17644
Home LPCO	Inbox Home / PSW Messages / 8987 /			
Seed Enlistments	Inbox	Search	RO-2A57D3 - Document Called	
Import Permits Export Certificates	✿ Important	★ R0-2A57D3 - Document Called <u>2</u> 22-06-2022 - Mon ⊙ 17:11	From System Generated Date 22-08-2022 - Mon Time 17:11	
Release Orders Registration		SD ★ SD Submitted Successfully ≅ 22-08-2022 - Mon ⊙ 11:56	Pakistan Standard Quality and Control Authority Officer has requested for following documents. Click below to upload Called Documents.	
		the second	Release Order Number RD-2AST03	
		50 ★ 10077920220819103115342 - PSID - Amendment ⊕ 19-06-2022 - Fri ⊙ 2231		
		★ 10007420220819101206871 - Bill Document Number     B 19-06-2022 - Fil ⊙ 2212		
		P-XH4-396715/2022 - Import Permit Revoked     ⊕ 19-08-2022 - Fri ⊙ 1630		
		SD to Submitted Successfully ● 19-08-2022 - Fri ⊙ 1454		
		SD		
		50		
		★ EC-FU4FA4 - Document Called           ● 19-08-2022 - Fri () 1043		
		★ EC-FD4FM - Document Called           ⊕ 19-08-2022 - FH ⊙ 1042		
		50 10007420220819103936667 - Bill Document Number	•	

Figure 43



ii. The 'Document Called' screen will be opened, here you can view and upload the required document.

<b>⊗PSW</b>	E Search any@ing	🕲 17644 😨 - 😩 FERTILITY & GENETIC SERVICES (PVT.) LIMITED - TR
Home	Documents Called Home / LPC0 / Release Orders / Called Documents /	
LPCD Seed Enlistments		
Import Permits	Upload Documents Please upload the required documents.	
Export Certificates	Officer's Remarks	
Release Orders Registration	Some Remarks	0
n.g.u.u.u.u	Document Type	No documents uploaded yet
	Breet Document Type	
	Select File	
	Select Ne Select files Drop files here to upload	
	Only grap, gop, pdf 5, gog ties are allowed for uploading. Pile size max limit is 2MB.	
	Comments	
	0.002	
	Back Submet	

Figure 44

iii. Click on 'Document Type' and then select the document from the dropdown list.

<b>⊗PSW</b>	Search anything	③ 17644
Home LPCO	Documents Called Home / LPCO / Release Orders / Called Documents /	
Seed Enlistments	Upload Decuments Please upload the required documents.	
Export Certificates Release Orders Registration	Officer's Remarks Some Remarks	① No documents uploaded yet
	Document Type Select Document Type	
	Correct amended authorization letter from the manufacturer. A copy of registration of granules formulation plant I contractual agreement with registered formulator with validity period	
	Only gieg, jog & ong files are allowed for uploading. File size max limit is 2MB. Comments	
	0/50	
	Buck Submit	

Figure 45



iv. ♦PSW Ξ 💡 . 🛓 FE Documents Called Home / LPCO / Release rs / Called Do ficer's Remarks ) No documents uploaded yet nent Type 0/512/ Back Submit

Now click the 'select file' button and upload the required document.

Figure 46

You can review the attached document by clicking on the document preview. Now click v. the 'Submit' button to proceed further.

<b>∜PSW</b>	E Search anything	😔 17644 😨 - 💵 FERTILITY & GENETIC SERVICES (PVT.) LIMITED * TR *
Home LPCO	Documents Called Home / LPCO / Release Orders / Called Documents /	
Seed Enlistments Import Permits	Upload Documents Peers upload the required documents.	Documents Preview
Export Certificates Release Orders Registration	Officer's Remarks Some Remarks	
POUSUAUUT	// Counter Type	Correct on verded a choreciden indice from the m.
	Select File	
	See Effect. Drop Res hard to uptoor for your provide the rest of uptoor for her to uptoor.	
	Connents Preus Biolos	
	Beck	

Figure 47



vi. Upon clicking on the 'Submit' button, a pop-up message will appear. Click on the 'Ok' button to proceed further.

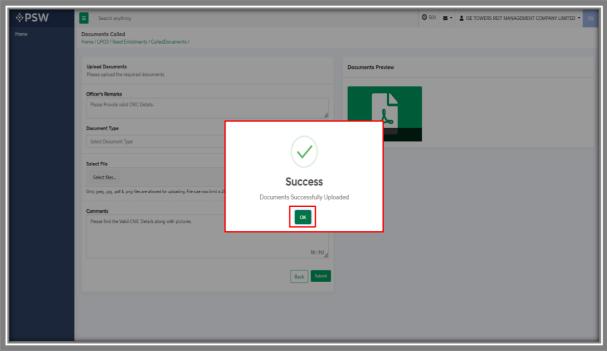


Figure 48

vii. In the 'Release Order In-Queue List', you can view the status of your submitted single declaration requests. Click on the relevant request.

	Release Order Home / LPCO / Release Orders /							
istments ermits	In Queue 205 Provisionally Appro	wed 3						
ertificates	List of Release Orders						Search	
Orders ion	Agency	Request Document Number	SD Number	Trader Name / Agent Name	Certificate Number	Submited On	Status	Action
lon	Pakistan Standard Quality and Control Authority	RO-2A57D3	SD-I-0000181-05082022	FERTILITY & GENETIC SERVICES (PVT.) LIMITED		22-08-2022	Submitted Call Document Sent to Agency	
	Federal Seed Certification & Registration Department	RO-1F07E3		FERTILITY & GENETIC SERVICES (PVT.) LIMITED		22-08-2022	Payment Awaited	
	Department of Plant Protection	RO-196B40		FERTILITY & GENETIC SERVICES (PVT.) LIMITED		22-08-2022	Payment Awaited	
	Department of Plant Protection	RO-EF298D	KPPI-HC-575-23-05-2022	FERTILITY & GENETIC SERVICES (PVT.) LIMITED		18-08-2022	Call Document Request Cancelled	
	Department of Plant Protection	RO-AD358D	SD-I-0000096-28062022	FERTILITY & GENETIC SERVICES (PVT.) LIMITED	RO-KHI-0FBA59/2022	17-08-2022	Approved	Ð
	Animal Quarantine Department	RO-9C9700	SD-I-0000191-11082022	FERTILITY & GENETIC SERVICES (PVT.) LIMITED	RO-KHI-540C8F/2022	12-08-2022	Approved	8
	Federal Seed Certification & Registration Department	RO-EBB7E2	SD-I-0000076-14072022	FERTILITY & GENETIC SERVICES (PVT.) LIMITED	RO-KHI-18D5A0/2022	12-08-2022	Approved	0
	Animal Quarantine Department	RO-A07331	SD-I-0000194-11082022	FERTILITY & GENETIC SERVICES (PVT.) LIMITED	RO-KHI-EF0AB7/2022	11-08-2022	Approved	₽

Figure 49



viii. Once you will open the request, you can view the status of your submitted request has now been changed to "Submitted Called Documents sent to Agency."

ed Enlistments port Permits	Request Document No RO-2A57D3	SD- SD-	lumber I-0000181-05082022	Status Submitted Call Document Sent to	Agency Pigment		> III Expand
ort Certificates ease Orders	Consignment Information						
istration	Consignee Name FERTILITY & GENETIC SERVICES (PVT	T.) LIMITED 38-	signee Address EAST, ZAHOOR PLAZA, JINNAH AVENUE BLUE AREA, Islamabad Islan Iaan	Consignor Name nabad Maaz		Consignor Address Maaz	
	Declared Point of Entry Bolgare	De SE	dared means of conveyance	BL No BL-73A11AA767		Bill of Lading Issue Date 02-08-2022	
	Vessel Name Js Yuugiri D D 153		ported From ania	Arrival Date 19-07-2022			
	Container Information		Search	۹			
	Container Number	Seal Number	Location				_
	APLUT126260						
	H 4 1 > H 5 +	items per page	1 - 1 ef 1	Items			
	Consignment Information						
	HS Code + Product Code	Name of Commosity Low-voltage switchgear and Control gear assemblies	Declared Description IEC 6A39; the standard for low-include switchgesr and control is was under restructuring from the last decade. The new series of standards wave published in having 2005. This standard has bro considerable clarity in technical interpretation.	gear assemblies, IEC 61439 E nn	UOM Atax	hments Status Pending	
	HS Code + Product Code 9032.8990.3000		was under restructuring from the last decade. The new series of standards were published in January 2009. This standard has bro	IEC 61439 5.00		hments Status Pending	

Figure 50

ix. You can also review the 'Call Documents History' and submitted call documents.

Consignment Informa	ation					
HS Code + Product Cod	le Name of Commodity	Declared Description	Quantity	UOM	Attachments	Status
9032.8990.3000	Lon-voltage switchgear and Control gear assemblies	IEC 6049; the standard for low-lotage switchgear and control gear assemblies, was under restructuring from the last decade. The new series of IEC 61499 standards were published in lanuary 2009. This standard has trought considerable carly in technical interpretation.	5.00	pieces/items		Pending
						· 5
x < 1 > )	× 10 • items per page					1 - 1 of 1 items
Call Documents Histor	ry					
	Call Document Status Uploaded	Applicant Name FERTILITY & GENETIC SERVICES (PVT.) LIMITED	Documents			
	Applicant Comments Please Raview.	Upicaded On 22-08-2022	Correct amended aut	A copy of registration _		
	Officer Name N/A	Officer Comments Some Remarks				

Figure 51



#### 6.3. Notification of Lab Test

i. You will receive the notification if PSQCA Officer will call the 'Lab Test'. Click on the notification to view the details.

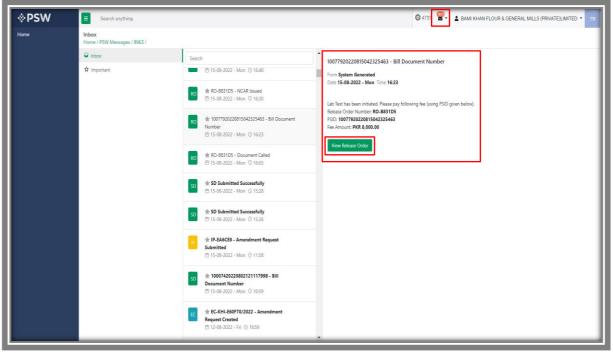


Figure 52

ii. Once you will click the view release order, Lab payment advice will appear.

<b>⊗PSW</b>	E Search anything	_				Q 4731 👻	🛔 BAMI KHAN FLOUR & GE	NERAL MILLS (PRIVATE)LIMITED 🝷	TR
Home	Payment Advice Home / UPS / Payment Advice /								
	Q Search Criteria	List of Pay	ment Advice						
	Document Select	sr	Document	Document No	BL No	PSID	Created Date&Time	Actions	
	Document Number	74	Lab Payment	RO-5499BC		10077920220714111259784	14-07-2022 11:13 AM	R	Â
	Search								
	BL Number								
	Search								
	PSID 10077920220714111259784								
	Reset Search								
	Reset								
		4   4	1 • * 15 • i	tems per page				1 - 1 of 1 item	
https://qa.psw.gov.pk/app/d	lashboard	_							

Figure 53



<b>⇔PSW</b>	E Search anything					BAMI KHAN FLOUR & GE	ENERAL MILLS (PRIVATE)LIM	ITED - TR
Home	Payment Advice Home / UPS / Payment Advice /							
	Q, Search Criteria	List of Payment Advice						_
	Document Select	Sr Document	Document No	BL NO	PSID	Created Date&Time	Actions	
	Document Number	74 Lab Payment	RO-5499BC		10077920220714111259784	14-07-2022 11:13 AM	R	Â
	Search							
	BL Number Search							
	PSID							
	10077920220714111259784							
	Reset Search							
		4						* •
		H K 1 + H	15 • items per page				1+	1 of 1 items
https://qa.psw.gov.pk/app/da	shboard							

iii. Click on the action button to pay Lab Charges.

Figure 54

iv. You can pay the lab charges using PSID through the PD account or Alternate Delivery Channel.

<b>⊗PSW</b>	Search anything				© 4731 👻 - 💄 BAMI KHAI	N FLOUR & GENERAL MILLS (PRIVATE)LIMITED * TR			
Home	Payment Advice Home / UPS / Payment Advice /								
	General Information				Mode of Payment				
	Payment Type Lab Payment	Creation Date & Time 14-07-2022 11:13 AM	Document Number RO-5499BC	VIR ⊭ -	Alternate Delivery Channels (ADC) PD Acco				
	Trader NTN # 0656564	BL/AWB # -	Business Name BAMI KHAN FLOUR & GENERAL MILLS	Agent Name BAMI KHAN FLOUR & GENERAL MILLS	PSID 10077920220714111259784	Total Payable Amount PKR 5,000			
	Payment Breakup		(PRIVATE)LIMITED Amount (PKR)	(PRIVATE)LIMITED	Amount in Words Five Thousand Rupees Only				
	+ Lab Payment		PKR 5,000			Cancel			



٧.

	-				
<b>♦PSW</b>	Search anything				◎ 4731 🗣 L BAMI KHAN FLOUR & GENERAL MILLS (PRIVATE)LIMITED ▼ TR
Home	Payment Advice Home / UPS / Payment Advice				
	General Information				Mode of Payment
	Payment Type Lab Payment	Creation Date & Time 14-07-2022 11:13 AM	Document Number RO-5499BC	VIR = -	Atternate Delivery Channels (ADC) PD Account
	Trader NTN # 0656564	BL/AWB #	Business Name	Agent Name BANI KHAN ELOUD &	Total Psycle Amount PKR 5,000
	Payment Breakup	_		$\checkmark$	Amount in Words Five Thousand Rupees Only
	+ Lab Payment				
				ent Successful ssfully processed through the PD	PD Account collectorate Karachi Custom
			ALCOIN.	ок	Availbate Balance in PD Account PKR 10,423,226,624
					Cancel Confirm Payment
				,	

Once payment is done, you will receive a pop-up message for 'Payment Successful'.

Figure 56

vi. You can also review your request details along with the updated status.

<b>⇔PSW</b> Home LPCD	Search anything View Release Order Home / LPCO / Release Orders / View /						④ 17644 ■ • ▲ FERTILITY & GENETIC SERVICES (PVT) LIMITED • TR • 6
Seed Enlistments Import Permits Export Certificates	Request Document No RO-2A57D3	SD Number SD-I-0000181-0508	1022	Refe	us ease Order Request Sent To Agency For Approval	Payment PKR 16,000	> 🖬 Expand
Laport untrazies Release Ordens Registration	Consignment Information Consignment Information ERSTILITY & GENETIC SERVICES (PVT3) LIMITED Consignment Address Maac B, No B, 72A11A0N87	Consignee Address 38-EAST, ZAHOOR PLAZA, JIRNAM AVENUE BLUE AESL, Islamabad Islamabad Urbam Declared Point of Entry Belgane Blil of Lading Issue Date Q2-08-2002	Consignor Name Maaz Declared means of convegance SSA Vesse Name A: Ywogin DD 153		Warhouse Information Province (Marehouse) Stads Postcode (Marehouse) Kanachi	City (Werbourg) Karachi Bipactes Diet of Annial 19-66-2022	X Street and number/RG Bits (Mittehoux) Bitskid 2 PEOIS
	Imposed from Albunia Container Information Container Information APUUTI25260 1244	Laation					

Figure 57



## 6.4. Notification of Physical Inspection

i. You will receive the notification if PSQCA Officer will call 'Physical Inspection'. Status of the request will be changed to 'Waiting for Arrangement of Examination'

	Release Order							
H	ome / LPCO / Release Orders /							
	In Queue 242 Provisionally Appro	ved 2						
	List of Release Orders						Search	Q
	Agency	Request Document Number	SD Number	Trader Name / Agent Name	Certificate Number	Submited On	Status	Action
	Pakistan Standard Quality and Control Authority	RO-1EBCE7	SD-I-0000236-29082022	BAMI KHAN FLOUR & GENERAL MILLS (PRIVATE)LIMITED		29-08-2022	Lab Payment Awaited	
	Pakistan Standard Quality and Control Authority	RO-BD7C13	SD-I-0000234-25082022	BAMI KHAN FLOUR & GENERAL MILLS (PRIVATE)LIMITED		25-08-2022	Waiting for Arrangement of Examination	
	Pakistan Standard Quality and Control Authority	RO-D5213A	SD-I-0000233-25082022	BAMI KHAN FLOUR & GENERAL MILLS (PRIVATEJUMITED / KHAWAJA SPINNING MILLS LIMITED		25-08-2022	Release Order Request Sent To Agency For Approval	
	Federal Seed Certification & Registration Department	RO-58E43B	SD-I-0000024-04072022	BAMI KHAN FLOUR & GENERAL MILLS (PRIVATE)LIMITED / ARUJ INDUSTRIES LIMITED		24-08-2022	Assigned to officer	
	Pakistan Standard Quality and Control Authority	RO-D19675	SD-I-0000226-23082022	BAMI KHAN FLOUR & GENERAL MILLS (PRIVATE)LIMITED		23-08-2022	Approved	0
	Pakistan Standard Quality and Control Authority	RO-93C67B	SD-I-0000224-23082022	BAMI KHAN FLOUR & GENERAL MILLS (PRIVATE)LIMITED		23-08-2022	Approved	0
	Animal Quarantine Department	RO-D6A6B4	SD-I-0000225-23082022	BAMI KHAN FLOUR & GENERAL MILLS (PRIVATE)LIMITED		23-08-2022	Assigned to officer	
	× • 1 2 3 4 _	H 15 T items per pa	ine					1 - 15 of 242 items

Figure 58

ii. You can also view the status of the request from submitted Single Declarations

Import	€	Si	ngle De	eclarations	Goods De	eclarations						
		Im	port Sir	ngle Declar	ations (Submit	ted)				Search	(	Q
Saved 597	√ Submitted 435		S	SD Numbe	er	BL Number	Trader	Name	Status		Action	
		+	3	SD-1-00002	251-05092022	BL_ut2		han flour & geineral wills E)LIMITED	In Progress		0   <b>[</b>	Ð
Export	€	-	4	SD-I-00002	250-05092022	BL-92002061		HAN FLOUR & GENERAL MILLS E)LIMITED	In Progress		0   <b>[</b>	IB
* Saved 1550	✓ Submitted 2795		S.No	).	OGA Name			Request Number	F	lequest Status		
			1		Pakistan Standar	d Quality and Control Aut	thority	RO-836D7E	E	xamination In-Progre	iS	
Transit			2		Customs			KPPI-HC-375-05-09-2022	E	xamination Calling In	Process	
📌 Saved	🗸 Submitted	+	5	SD-1-00002	249-05092022	BL-381679611		HAN FLOUR & GENERAL MILLS	In Progress		0   <b>[</b>	18

Figure 59



## 6.5. Issuance of Temporary Release Order (TRC)/CAR/RC

i. You will receive the notification if Temporary Release Order (TRC)/Conformity Assessment Report (CAR) is issued by the PSQCA. Click on the notification to view the details.

<b>⇔PSW</b>	E Search anything			<b>⊙</b> 17644	P. A FERTILITY & GENETIC SERVICES (PVT.) LIMITED - TR
Home LPCO	Dashboard Home /			RD RO-2A57D3 - TRC Issued	
Seed Enlistments Import Permits	Registration	Single Declaration	Child User Management	RO-2457D3 - Document Called	Profile Management
Export Certificates Release Orders	🖉 JPS 🛛 🖡	PSW Messages	WeBOC Messages	SD Submitted Successfully	Recoveries
Registration	Appeals	Peesback and Complaints	Authorize Customs Agent	P 3569C2 - Request Approved     C      O     O      O     O      O	Briancial Instrument
	Assessment/ Audit	Document(s) Requested	Adjudication	C 🖉 Read Al Messages	Licenses & Quotas
	5 User Support System	Pinancial Securities	Carrier Declaration	(i) Refund Management	
	Payment Management				

Figure 60

- FERTILITY & GENETIC SERVICES (P) ♦PSW ۲ Θ C Inbox Search 0-2A57D3 - TRC Issued RO # RO-2A57D3 - TRC Issued ⊕ 22-08-2022 - Mon ⊙ 17341 System Generated 22-08-2022 - Mon Time 17:41 
   RD

   ± RO-2A57D3 - Document Called ⊕ 22-08-2022 - Mon ⊙ 17:11

   50 \* 50 Submitted Successfully P # IP-3669C2 - Request Approved ⊕ 22-08-2022 - Mon ⊙ 11:38 50 🛊 10077920220819103115342 - PSID - Ar 🖰 19-08-2022 - Fri 💿 22:31 50 ★ 10007420220819101206871 ⊕ 19-08-2022 - Fri ⊙ 22:12 P # IP-KHI-396F15/2022 - Impo ⊕ 19-08-2022 - Fri ⊚ 16:31 P 19-08-2022 - Fri () 16:30 50 📌 SD Submitted Successfully @ 19-08-2022 - Fri () 14:54 SD ★ 10007420220819110628299 ☆ 19-08-2022 - Fri © 11:06 50 \* 10007420220819105739869 - Bill Do 19-08-2022 - Fri () 10:57 the EC-F0AFA4 - Document Caller
   ⊕ 19-08-2022 - Fri ⊙ 1043
- ii. You will be redirected to the inbox screen. Click on 'View Release Order'.



iii. You can view the Temporary Release Order (TRC)/Conformity Assessment Report (CAR) by clicking on the relevant Release Order.

PSW	E Search anything						🕲 17644 🖁 🕹 FERTILITY & GENE	TIC SERVICES (PV	r.) limited 🝷
* 0	Release Order Home / LPCO / Release Orders /								
d Enlistments	In Queue 204 Provisionally Approved 4	]							
ort Permits	List of Provisionally Approved Release Orders							Search	q
ort Certificates ase Orders	List of Provisionally Approved Release orders							search	4
istration	Agency	Request Document Number	SD Number	Trader Name / Agent Name	Certificate Number	Submited On	Status	Action	
	Pakistan Standard Quality and Control Authority	RD-2A57D3	SD-I-0000181-05082022	FERTILITY & GENETIC SERVICES (PVT.) LIMITED		22-08-2022	Provisional Release Certificate		4
	Animal Quarantine Department	RD-C5758E	SD-I-0000164-02082022	FERTILITY & GENETIC SERVICES (PVT.) LIMITED / KHRWAJA SPINNING MILLS LIMITED	RO-ED06A0/2022	02-08-2022	Provisional Release Certificate	Ð	
	Animal Quarantine Department	RD-396477	SD-I-0000117-22072022	FERTILITY & GENETIC SERVICES (PVT.) LIMITED	RO-0DA821/2022	24-07-2022	Call Document Request Cancelled	Ð	
	Animai Quarantine Department	RD-293C58	SD-I-0000098-20072022	FERTILITY & GENETIC SERVICES (PVT.) LIMITED	RO-DE8877/2022	20-07-2022	Waiting for Arrangement of Examination	e	
	x < 1 > x 15 • items per	cage							1 - 4 of 4 items

Figure 62



iv. Upon clicking, a PDF of Temporary Release Certificate will be automatically downloaded.

PAKISTAN CUSTOMS KARACHI			
Ref. No. 22		Date: 8/16	/2022
case of Non- Conformity, it would consider a	will not be disposed off / sold / traded upon further to s seized. the Authority has right to take legal action as per law		un en luosseu policia contormance Mark.
S.NO.	NAME OF IMPORTER BAMI KHAN FLOUR & GENERAL MILLS	PRODUCT	B/L NO.



v. Upon clicking, a PDF of Conformity Assessment Report will be automatically downloaded.

Assistant / Deputy Collector: KPQI			
PAKISTAN CUSTOMS KARACHI Ref. No. 10		Date:	6/27/2022
SUBJECT: CONFORMITY ASSESSM			
. The above test results pertain to the s	samples collected by Field Officer of SDC, PSQCA of belo	v mentioned consignment.	
ii. In case of over typing, erasing or dou	ubtful results, the matter may be referred to the Director (S	DC / PSQCA), Karachi.	
ii. Original report will bear embossed p	unch of Conformance Mark.		
v. This certificate refers to the request	made by M/s. KHAWAJA SPINNING MILLS LIMITED		
v. The Quality of this product is checked	d/monitored by PSQCA under Para 5(B)(ii), of Import Polic	y Order.	
The Product/Brand under reference ma	y not be imported in Pakistan as one time certified produc	. This certificate is valid only for above cited cor	nsignment.
	· · ·	,	•
S.NO.	NAME OF IMPORTER	PRODUCT	B/L NO.
1	KHAWAJA SPINNING MILLS LIMITED	OTHER	BL-71076691121
2	KHAWAJA SPINNING MILLS LIMITED	OTHER	BL-71076691121



## 6.6. Issuance of Non-Conformity Assessment Report (NCAR)

i. You will receive the notification if Non-Conformity Assessment Report (NCAR) is issued by the PSQCA. Click on the notification to view the details.

<b>⊗PSW</b>	E Search anything	I7644
Home LPCO	Dashboard Home /	RO C-2457D3 - NCAR issued
Seed Enlistments Import Permits	Registration Single Declaration Child User Management	RO 2A57D3 - TRC Issued C State on hour ago
Export Certificates Release Orders	UPS PSW Messages WeBOC Messages	RO-2A57D3 - Document Called
Registration		SD Submitted Successfully ○ 6 hourd) ago
	Appeals Feedback and Complaints	P-3669C2 - Request Approved
	Assessment/Audit	Read All Messages
	User Support System 😰 Financial Securities 🍞 Carrier Declaration	Refund Management MJS
	Payment Management	

Figure 65

<b>⊗PSW</b>	E Search anything		© 17644 ₽• L FERTILITY & GENETIC SERVICES (PVT.) LIMITED • TR •
Home LPCO	Inbox Home / PSW Messages / 8989 /		
Seed Enlistments	☐ Inbox ☆ Important	Search	RO-2A57D3 - NCAR Issued
Import Permits Export Certificates	H Important	RO <b>★ RO-2A57D3 - NCAR issued</b> 🛱 22-08-2022 - Mon ③ 17:45	From System Generated Date 22-08-2022 - Mon Time 17:45
Release Orders Registration		RO	NCAR has been issued by Agency against following Release Request Document Number: Release Order Number: R0-245703
		RO         ★ RO-2A57D3 - Document Called           ☆ 22-08-2022 - Mon ③ 17:11	View Release Order
		SD ★ SD Submitted Successfully ☆ 22-08-2022 - Mon © 11:56	
		IP         # IP-3669C2 - Request Approved           □         □         22-08-2022 - Mon ○         11:38	
		SD ★ 10077920220819103115342 - PSID - Amendment	
		5D ★ 10007420220819101206871 - Bill Document Number	
		12	
		P ★ IP-KHI-396F15/2022 - Import Permit Revoked 音 19-08-2022 - Fri © 16:30	

ii. You will be redirected to the inbox screen.



<b>⊗PSW</b>	E Search anything		🎯 17644 🖉 🔹 🛓 FERTILITY & GENETIC SERVICES (PVT.) LIMITED 🔹 TR 🗧
Home LPCO	Inbox Home / PSW Messages / 8989 /		
Seed Enlistments	Inbox ☆ Important	Search	RO-2A57D3 - NCAR Issued
Import Permits Export Certificates	¥ Important	RO         # RO-2A57D3 - NCAR issued           □ 22-08-2022 - Mon ☉ 17:45	From System Generated Date 22.48-2022 - Mon Time 17.45
Release Orders Registration		R0 ★ R0-2A57D3 - TRC Issued	NCAR has been issued by Agency against following Release Request Document Number: Release Order Number: R0-2A5703
		RO ★ RO-2A57D3 - Document Called 音 22-08-2022 - Mon ⓒ 17:11	View Release Order
		SD         ★ SD Submitted Successfully           ⊟ 22-08-2022 - Mon © 11:56	
		IP-3659C2 - Request Approved	
		SD ★ 10077920220619103115342 - PSID - Amendment	
		50 ★ 10007420220819101206871 - Bill Document Number	
		1P ★ IP-KHI-396F15/2022 - Import Permit Restored	
		P ★ IP-KHI-396F15/2022 - Import Permit Revoked	

iii. Click on the 'View Release Order' Button.

Figure 67

iv. Once you have received NCAR, you can view the details and request for review by clicking on the 'submit' button.

∙PSW	Search anything		<b>O</b> 299
me np SD	View Release Order Home / LPCO / Release Orders / View /		
	Request Document No RO-3335CE	Submit Review Request	
	Consignment Information	Rejected Items	
	Consignee Name New Light Traders	Commodity Information	
	Destination Country China	HS Code + P Name of Commod Quantity UOM Status No records available	
	Commodity Information	H 4 + H 5 • Items per page 0 - 0 of 0 items	
	HS Code + Product Code Name of	Remarks Review	
	H < > H S Titems per pag		
		Cancel Submit	

Figure 68



# 7. <u>Acronyms & Abbreviations</u>

S. No.	Acronyms	Definition
1.	EC	Export Certificate
2.	IP	Import Permit
3.	LPCO	License, Permits, Certificates, and Others
4.	NSW	National Single Window
5.	OGA	Other Government Agency
6.	PSW	Pakistan Single Window
7.	SD	Single Declaration

# 8. <u>Contact Information Need any assistance?</u>

Please feel free to contact us as:

Email: support@psw.gov.pk Phone: 021-111-111-779